

Facility Rental Contract

Today's Date: _____

Renter Information:			
Renters Name _____		Phone # _____	
Address _____			
City _____	State _____	Zip _____	Email _____
Emergency Contact:			
Renters Name _____		Phone # _____	
Address _____			
City _____	State _____	Zip _____	Email _____
Event Information:			
Rental Date _____		Purpose of Event _____	
Expected Attendance _____		Time of Event: Start _____ End _____	
Set-Up Date _____	Time _____	Clean Up Date _____	Time _____
Fee Information:			
Rental Fee (\$100): _____			
Security Deposit (\$50) _____			
Total Due: _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check # _____			

In consideration of the payment of the rental fee and the agreement of the Renter to comply with this Contract, NBSC agrees to make the club available to the Renter for the date and time set forth above and to make available tables and chairs, and place trash cans in the club. By signing this contract, Renter agrees to the following: *(Please initial each section in the underlined area, indicating your agreement to comply with all statements, therein.)*

I. Payment

- A. Rental Fee. The Rental Fee is Due in full at the completion of this contract.
- B. Security Deposit. The Security Deposit will be returned to the Renter upon satisfactory inspection of the club after use. Portions of the deposit will be retained to compensate for any damages or additional up cost attributed to the Renter.
- C. Cancellation. NBSC will retain a 10% cancellation fee.
- D. Returned Checks. There will be a \$30 fee for any returned check

II. Set Up – Clean Up – Decorations – Equipment

- A. Set Up. Access to the facilities for setting up, including Caterers set-up, will be during the hours stated on the face of this contract ONLY.
- B. Clean Up. The premises must be left in as good a condition and repair as found at the beginning of the rental period. All trash must be removed from the premises. All floors must be swept mopped if needed.) If using the Kitchen area, it too must be cleaned (including stove).
- C. Decorations. The Renter shall not (a) cause the facilities to be injured, marred, or in any marred, or in any manor deface or changed: (b) place any nails, hooks, tacks, or screws into any part of the facilities except the backs of the range. Fasteners, such as masking tape or sticky tack, may be used for posters, pictures, and banners, but the Renter is responsible for any damage that occurs to the facilities from these fasteners.
- D. Equipment. The club has tables, chairs and kitchen appliances/utensils that are available upon rental, but any damage incurred during the rental period are the responsibility of the Renter.

III. Beverages and Products

- A. Alcohol. Alcoholic beverages may be served in the facilities so long as the Renter assumes all responsibility. The combination of alcohol and firearms is prohibited.
- B. Tobacco. Smoking is permitted in any part of the facilities.

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___ IV. Facility Use

- A. Compliance. Renter agrees that any use of NBSC facilities will comply with all statutes, ordinances, and rules and regulations issued by the Federal, State, and municipal governments. Specifically, the Renter shall uphold the laws pertaining to alcohol consumption and firearms use.
- B. Conduct. The conduct of all participants at the event while on NBSC property shall be the responsibility of the Renter. Renter also accepts all responsibility for any injury to person(s) or property, or loss of or damages to property or theft of personal property or content on NBSC premises during the rental period or resulting therefrom. Failure by any individual or group to follow all applicable rules and regulations will be cause for eviction. NBSC retains the right to evict objectionable persons from the premises.
- C. Renter Absence. If the Renter must leave the premises during the event, set up, or clean up, Renter to designate another member of the party to instill all rules and regulations included in this contract and posted on NBSC premises. Renter is held responsible for all actions and damage that occur during the absence.
- D. Damage. If anyone damages the facilities during the rental period, Renter shall pay for all necessary repairs.
- E. Curfew. All participants at the event are to vacate NBSC premises prior to midnight. Renter and crew are allotted until 1:00 a.m. to complete clean up, unless prior arrangements are approved and documented on the face of this contract ONLY.

By signing this Rental Contract, the Renter acknowledges having read the comprehends this contract, and understands that this Rental Contract is binding agreement.

RENTER:

Signature_____

Print Name_____

Phone_____

Date Signed_____

NBSC OFFICER:

Signature_____

Print Name_____

Phone_____

Date Signed_____

Contact Information

North Buffalo Sportsman's Club
255 Sportsmans Club Road, Kittanning PA 16201
724-763-3944